

Request for Proposal (RFP)

Issued by:

WEST CENTRAL TEXAS COUNCIL OF GOVERNMENTS



For:

Construction of TxDOT Compliant Commercial Driveway Entrance
for the West Central Texas Council of Governments

Project Location:

3702 Loop 322
Abilene, Texas 79602

Issue Date:

Thursday, July 14th, 2025

Proposal Due Date and Time:

Tuesday, August 15th, 2025 at 4:00pm
(Late bids will not be accepted)

Introduction

A. General Information

The West Central Texas Council of Governments (WCTCOG) is requesting proposals from qualified contractors for the construction of two-way TxDOT compliant commercial driveway entrance for the West Central Texas Council of Governments located at 3702 Loop 322, Abilene, Texas 79602. All proposals must be submitted not later than August 15th, 2025, at 4:00 p.m. There is no expressed or implied obligation for WCTCOG to reimburse the responding contractors for any expenses incurred in preparing proposals in response to this request. To be considered, a proposal must be received via email at kcollom@westcentraltexas.org by 4:00 P.M., August 15th, 2025.

WCTCOG reserves the right to reject any or all proposals submitted. Proposals submitted will be evaluated by the Executive Committee assisted by WCTCOG staff.

During the evaluation process, the Executive Committee of WCTCOG reserves the right, where it may serve the Council's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the Executive Committee, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The WCTCOG reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the WCTCOG and the contractor selected.

B. Term of Engagement

Construction of two-way driveway entrance in compliance with TxDOT standards.

Nature of Services Required

A. Scope of work to be Performed.

Construction of a TxDOT compliant two-way driveway entrance for the West Central Texas Council of Governments located in Abilene, Texas. Project is located at: 3702 Loop 322, Abilene, Texas 79602

Please include the following in Proposal:

1. Materials & Labor

Proposal will include breakdown of materials used and labor needed to complete the project. All materials and labor must comply with TxDOT standards and the provided schematics. If there are issues pertaining to the specifications, please contact Keith Collom with the WCTCOG Homeland Security Department at kcollom@westcentraltexas.org.

- Two-way commercial entrance
- One entry lane & one exit lane
- 6" min reinforced concrete
- Two culverts minimum
- No Curbing or guttering

DESIGNS FOR TWO-WAY COMMERCIAL DRIVEWAYS

"A" - ONE ENTRY LANE AND ONE EXIT LANE, FEWER THAN 4 LARGES VEHICLES PER HOUR

"B" - ONE ENTRY LANE AND ONE, TWO, OR MORE SINGLE UNIT VEHICLE LANE, FOUR OR MORE

① DRIVEWAY DESIGNED FOR LARGER VEHICLES WILL BE CONSIDERED ON A CASE BY CASE BASIS

DESIGNS FOR TWO-WAY COMMERCIAL DRIVEWAYS

ONE ENTRY LANE AND TWO EXIT LANES (WITH A DIVIDER)

DESIGNS FOR TWO-WAY COMMERCIAL DRIVEWAYS

TWO ENTRY LANES AND TWO EXIT LANES (WITH A DIVIDER)

DESIGNS FOR TWO-WAY COMMERCIAL DRIVEWAYS

TWO ENTRY LANES AND TWO EXIT LANES (WITH A DIVIDER)

PRIVATE AND COMMERCIAL DRIVES WITHOUT CURB & GUTTER

PLAN OF PRIVATE AND COMMERCIAL DRIVES

PRIVATE AND COMMERCIAL DRIVES WITH CURB & GUTTER

PLAN OF PRIVATE AND COMMERCIAL DRIVES

PRIVATE AND COMMERCIAL DRIVES WITH CURB & GUTTER

PLAN OF PRIVATE AND COMMERCIAL DRIVES

PRIVATE AND COMMERCIAL DRIVES WITH CURB & GUTTER

PLAN OF PRIVATE AND COMMERCIAL DRIVES

Please include the estimated time needed and cost (materials & labor) for the construction of the driveway entrance and any additional components in the price summary. Installation will follow the guidelines and specifications outlined by TxDOT (Texas Department of Transportation).

A required price summary for each proposal should provide a clear and legible understanding of the materials and labor needed to construct the driveway entrance.

The contractor's principal contact with the WCTCOG will be Keith Collom, Director of Homeland Security, 3702 Loop 322, Abilene, Texas, via e-mail kcollom@westcentraltexas.org or telephone 325-672-8544.

Background

The WCTCOG is a political subdivision or governmental unit of the state of Texas serving the 19-counties, including cities and other districts, of Brown, Callahan, Coleman, Comanche, Eastland, Fisher, Haskell, Jones, Kent, Knox, Mitchell, Nolan, Runnels, Scurry, Shackelford, Stephens, Stonewall, Taylor, and Throckmorton in a rural area encompassing 18,000 square miles.

Proposal Requirements

1. Quote for project, please include:
 - a. Clear descriptions of materials
 - b. Estimated price for completion of project.
2. Proof of Licensing (if applicable)
3. Permits from the City of Abilene and/or TxDOT may be required and are at the expense and the responsibility of the vendor receiving the award.

Evaluation Procedures**A. Proposal Review**

Responsive proposals submitted by the deadline will be evaluated and scored according to the following criteria and presented to the WCTCOG Executive Committee for review and selection.

COST MAY NOT BE THE PRIMARY FACTOR IN THE SELECTION OF A PROJECT VENDOR, PROPOSAL TO BE AWARDED FOR THE BEST PROPOSAL.

<u>Evaluation Factors</u>	<u>Possible Points</u>
Best Value to the Project and the WCTCOG	50
Professional Experience	30
Compliance with RFP Specifications	20
Total	100

B. Right to Reject Proposals

Submission of a proposal indicates acceptance by the contractor of the conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the WCTCOG and the firm selected.

THE WEST CENTRAL TEXAS COUNCIL OF GOVERNMENTS RESERVES THE RIGHT WITHOUT PREJUDICE TO REJECT ANY OR ALL PROPOSALS.

C. Final Selection

Anticipated decision within 45 days of RFP Closing.